
2018 Guide for The Arc of Essex County's Camp Hope Registration and Application Process

Thank you for your interest in Camp Hope. The Arc of Essex County's Camp Hope Program has been providing summer camp experiences for children and adults with intellectual and developmental disabilities for over 60 years!! Camp Hope provides traditional camp activities including supervised swimming and outdoor fun with modified sports, arts & crafts, and music. While enjoying these activities, attention to skill development is provided in the areas of daily living skills, peer interaction, socialization skills, and developing appropriate behaviors. Our goal is for each camper to have a camp experience filled with fun, socialization, and incorporate some education along the way...

2018 CAMP SEASON DATES

The 2018 Camp Hope season will begin on Monday, July 2, 2018 and ending on Friday, August 17, 2018. The hours of operation are 9:00 a.m. to 3:00 p.m., Monday through Friday.

CAMP SERVICES

- **TRADITIONAL CAMP SERVICES**

For each week of camp, campers are assigned a group based on age. Staff support for each group is generally determined by the age mix of each group. For the 2018 Camp Hope Season, in addition to a group leader assigned to each camper group, we anticipate the staff to camper ratios as follows:

- Age 5 through 12: 1 staff for every 3 campers;
- Age 13 through 20: 1 staff for every 5 campers;
- Age 21 and over: 1 staff for every 6 campers.

Additional supports for the overall Camp Hope program include a manager, assistant manager, on site full time health professional, specialists in various activities, certified life guards, and behavioral supports.

- **ONE-TO-ONE SERVICES**

One to one staff support is available for campers whose needs are determined to exceed the assigned staff-to-camper ratio. If it is determined that your camper meets the criteria for this support, please note that we have a limited amount of staff available and there is an additional fee for this support.

- **TRANSPORTATION SERVICES**

Curb-to-curb transportation to and from camp is available for an additional fee for those who live in Essex County.

- **ESY SUMMER DAY PROGRAM**

In addition to the traditional camp experience, The Arc of Essex County offers the **ESY Summer Day Program at Camp Hope**. This program is supervised by a certified special education teacher and includes an academic period as well as an academic themed approach to the camp day to enhance the camper's knowledge of their environment. Each day, in addition to the academic component, children participate in art class, nature class, adaptive physical education, swimming, and music appreciation. If you are interested in the ESY Summer Day Program at Camp Hope as your child's extended school year program, you must contact your school district's child study team to request this program. Upon agreement, please have your district complete the School District Response Form and return it to The Arc of Essex County immediately. Please see the Tuition and Funding information for more details.

REGISTRATION FEE AND FORM

A Registration Fee and Registration Form is required to secure your camper's spot at Camp Hope.

- **Registration Fee:** Registration for Camp Hope is \$40.00 which includes enrollment as a member of The Arc of Essex County, quarterly newsletters about The Arc of Essex County, and a camp T-shirt to be given out on your camper's first day. The Registration Fee is non-refundable unless your child is not accepted to the camp for any reason.
- **Registration Form:** Please complete the Registration Form found on the Camp Hope website or enclosed with this letter.

Please submit the Registration Fee and Registration Form to:

**The Arc of Essex County: Camp Hope
123 Naylor Avenue, Livingston, NJ 07039**

CAMP HOPE APPLICATION FOR NEW AND RETURNING CAMPERS

The following documents are required for participation in Camp Hope. Documents can be found with this application or on the Camp Hope website. All forms must be received by May 1, 2018. **

- Camper Releases
- Emergency Contact and Transportation Release Form
- Camper Information
- Health History/Physical Forms
- Seizure Form
- Authorization for Sunscreen
- Current Photo of Camper
- School District Response Form – only complete if you will be requesting your district to pay for camp instead of or in conjunction with the camper's school ESY program.
- Teacher/Program Staff Information (FOR NEW CAMPERS ONLY): please complete the Teacher/Program Staff information form as the information provided from the camper's teacher/staff is very helpful in understanding your camper.

Please submit all forms to:

**The Arc of Essex County: Camp Hope
123 Naylor Avenue, Livingston, NJ 07039**

**It is recommended that photocopies of all forms be made prior to mailing in the event that forms are lost in the mail.

NEW CAMPER INTAKE

All new campers are required to participate in a face to face intake with a member from our Camp Hope team. Upon receipt of the camper application, a member of the Camp Hope team will reach out to schedule an intake. If you do not hear from us within two weeks of your application submission, please call the Camp Hope team at 973-535-1181.

WELCOME PACKET

After the application forms listed above have been received and reviewed, a Welcome Packet will be sent to the camper's home which includes the following information:

- **Welcome Letter**
- **Invoice for Services**
- **Camp Calendar**
- **General Camp Procedures and Reminders**

- **Transportation Procedures and Reminders - For camper's using the bus as well as parent pick-up/drop-off**
- **Missing Forms Checklist – Used for any application that is missing a form**
- **Name Tag**

PAYMENT FOR SERVICES

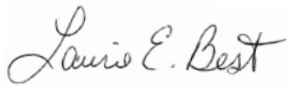
Please review the invoice included in the Welcome Packet. The invoice details each service and the amount owed. Payment (unless other funding sources have been secured) must be received as soon as possible. If you require funding assistance, please see the Tuition and Funding information provided.

To make a payment, please note the following options:

- Check/money order payable to The Arc of Essex County
- Visa/Mastercard by going to www.arccamphope.org/enroll or by calling Ann Burleigh at (973) 535-1181 ext. 1245

We look forward to working with you and your camper throughout this camp season. If we can be of any assistance, please call us at (973) 535-1181 ext.1264 (Laurie Best) or ext. 1292 (Jennifer DeBarr, Manager of Children Services).

Sincerely,



Laurie Best, Director
Children and Family Services

Enclosures

Tuition and Funding Information 2018

Parents/guardians of campers accepted into the Camp Hope program will be sent an invoice for services. Payment is required before the start of the camp season, unless other payment arrangements have been made through DCF, DDD, the School District, or through approved Financial Aid assistance from The Arc of Essex County.

Registration Fee:

Due with Registration Form (applies to all campers regardless of funding source)

One camper - \$40.00 due with application

Two campers - \$55.00 due with application

**Additional Fee for XXL or XXXL shirt – \$3.00

Camp Hope Tuition fees:

Parent/Family (applies to campers with no DDD, DCF, School District funding support or for additional weeks):

Camper Tuition Fees

Week 1 = \$320.00/week

Weeks 2 – 7 = \$400/week

One-to-One Fees

Week 1 = \$640.00

Weeks 2 – 7 = \$800.00/week

Transportation Fee (only available for campers that reside in Essex County)

Week 1 = \$160.00/week

Weeks 2 – 7 = \$200.00/week

Campers up to age 21:

DCF: The Arc of Essex County's Camp Hope program is an approved provider of camp services through the Department of Children and Families (DCF), PerformCare. DCF will provide funding for up to \$80 per day for camp services and one-to-one support for those deemed eligible. The steps below will help access PerformCare/DCF funding:

- **Traditional Camp Support**

1. Complete the PerformCare Application for Financial Support toward Summer Camp Tuition. **(Note: As of 2/1/2018, these are not yet posted on the PerformCare website, but please check www.performcarenj.org frequently to see when the application is posted).** Once the application is posted, it can be printed out from the DCF website or by calling PerformCare at 1-877-652-7624 to have a copy mailed.

2. Attach a copy of Camp Hope's Registration Form. **DO NOT** mail DCF the entire Camp Hope application.
- **One-to-one funding through PerformCare/DCF** –If you are requesting one-to-one funding from DCF a separate application can be found on the PerformCare website or by calling the number listed on page one.

Please mail the completed DCF application(s) and a copy of the Camp Hope Registration form to:

*PerformCare, ATTN: Camp Tuition Assistance
300 Horizon Drive, Suite 306, Robbinsville, NJ 08691-1919*

Once the completed DCF "camp packet" is received by PerformCare/DCF, applications will be processed by DCF on a rolling basis. When a determination regarding eligibility for DCF camp financial support has been made, PerformCare will provide written notification of the outcome (approval/authorization, denial because eligibility criteria are not met, denial due to lack of resources) to the family and Camp Hope.

School Districts: Your child's school district may approve funding for your camper to attend Camp Hope through the ESY component of your child's educational programming. If you are interested in having your child's school district pay for Camp Hope, complete the enclosed School District Agreement Form.

ESY Camper Tuition Fees with summer program: \$120.00 per day

ESY One-to-One Fees with summer program: \$220.00 per day

ESY Transportation Fee: \$40.00 per day

Campers age 21 and over:

DDD: Division of Developmental Disabilities – for campers over the age of 21 or youth enrolled on the CCW or Supports Program Waivers – note DDD does not cover 1 to 1 support

Camper Tuition Fees: \$114.72 per unit (1 unit Respite/Camp = 1 day of camp)

Transportation Fee: \$0.74 per mile (from camper's house to Camp Hope – 127 Cedar Street, East Hanover, NJ)

The Arc of Essex County is an approved provider of camp services through the DDD Supports Program and CCW. Contact your support coordinator to request that this service be added to your ISP. If your family member is not enrolled on the CCW or Supports Program Waivers, please contact DDD. More information can be found at www.state.nj.us/humanservices/ddd/

For all eligible campers:

Financial Assistance through The Arc of Essex County: The Arc of Essex County seeks to obtain funds from various entities to help offset the tuition fees for eligible families. Families may indicate a need for financial aid through the Camp Hope Registration Form or by calling 973-535-1181, ext. 1264. Please note financial aid is need based and not guaranteed.

Camp Hope 2018 Registration Form: For New and Returning Campers

****To secure your campers spot at Camp Hope please complete this Registration Form and return along with your \$40.00 Registration Fee.**

Camper: First: _____ Middle: _____ Last: _____
 Gender: Male: _____ Female: _____ Birth date: ____ / ____ / ____ Age (as of June 30, 2017): _____
 Nickname: _____ Camper's Home Phone: _____
 Street Address: _____ Town/City: _____ Zip code: _____

Parent/Guardian #1 - Contact Information

First: _____ Last: _____ Ms. Mrs. Mr. Other: _____
 Street Address: _____ Town/City: _____ Zip code: _____
 Home Phone: _____ Work phone: _____ Cell phone: _____
 E-mail: _____

Parent/Guardian #2 - Contact Information

First: _____ Last: _____ Ms. Mrs. Mr. Other: _____
 Street Address: _____ Town/City: _____ Zip code: _____
 Home Phone: _____ Work phone: _____ Cell phone: _____
 E-mail: _____

Check the weeks the camper will be attending, select if transportation is needed, and indicate the funding source. (Please refer to the Tuition and Fees page for information on the various funding options.)

Week (check all that apply) (*Note we are closed on July 4 th)	Transportation (Options: Yes or No)	Funding for the Week (select one) (Options: DDD, DCF, Self-Pay, or School District)	Financial Aid (Please check to request)
Week 1: July 2 – July 6	Yes / No	DDD / DCF / Self-Pay / School District	
Week 2: July 9 – July 13	Yes / No	DDD / DCF / Self-Pay / School District	
Week 3: July 16 – July 20	Yes / No	DDD / DCF / Self-Pay / School District	
Week 4: July 23 – July 27	Yes / No	DDD / DCF / Self-Pay / School District	
Week 5: July 30 – Aug 3	Yes / No	DDD / DCF / Self-Pay / School District	
Week 6: Aug 6 – Aug 10*	Yes / No	DDD / DCF / Self-Pay / School District	
Week 7: Aug 13–Aug 17*	Yes / No	DDD / DCF / Self-Pay / School District	

***NOTE: Weeks 6 and 7 are for children aged 21 years and younger only**

T-Shirt Size (Select one):

Youth: Small Med Large **Adult:** Small Med Large XL XXL (+\$3.00) XXXL (+\$3.00)

\$40.00 Registration Fee required with this Registration Form – please check method of payment below

_____ **Check or Money Order – enclosed check number** _____

_____ **Credit Card – pay online at: www.arccamphope.org/enroll/ or call Ann Burleigh at 973-535-1181, ext. 1245**